



'Tomorrow's Leaders'

ETIQUETTE CLASSES FOR CHILDREN In Grades 5th and 6th ENCOURAGING SOCIAL LEADERSHIP

This program for the young individual is designed to assist in gaining self-confidence, encourage leadership skills, instruct in positive decision-making, and stress the importance of good friendship and citizenship.

Investment for this class is \$125 and includes approximately eight hours of etiquette instruction, worksheet materials, and a multi-course tutorial dinner.

SESSION I- MONDAY, NOVEMBER 2, 6:30-8:30 P.M.

The importance of being a good friend | communication skills | cell phone etiquette | netiquette | telephone manners | proper introductions | handshakes | remembering names | first impressions | meaningful conversations | name tags | addressing adults

SESSION II- MONDAY, NOVEMBER 9, 6:30-8:30 P.M.

Restaurant dining | American and Continental styles of dining | place setting | eating with chopsticks | being a guest | being a host | buffet manners | birthday parties | eating difficult foods | church manners | apologies | respecting authority | safety and strangers

SESSION III- MONDAY, NOVEMBER 16, 6:30-8:30 P.M.

Theater etiquette | car etiquette | thank you notes | classroom manners | sportsmanship | personal manners | public speaking | flag etiquette | babysitting etiquette | responding to people with disabilities | afternoon tea instruction | eating from a chocolate fountain

SESSION VI- DATE TO BE ANNOUNCED- GRADUATION DINNER, 6:00 P.M.

Multi-course meal with instruction

Parents are encouraged to attend the dining tutorial. Fee per parent is \$30

Snack service will be available at each session

Class size is limited. A non-refundable registration fee of \$20 must be sent to guarantee your spot for this class. Registration fee will be credited towards class fee. Enrollment forms will be processed in order of receipt- space is limited

"An investment for your child that will last them a lifetime"

‘TOMORROW’S LEADERS’ ETIQUETTE CLASSES ENROLLMENT FORM

Student’s Name _____ Age _____
Parent’s Name/s _____
Mailing Address _____
Telephone _____ Parents Cell _____
Email Address _____

I understand that the \$125 tuition will secure a space in the camp. If the participants must postpone attendance, the participant may receive the tuition, minus a \$25.00 (US) non-refundable administration fee. Postponements/cancellations must be in writing/email 10 days prior to the camp or attendees are liable for the entire fee. Cancellations: This program requires a minimum number of participants. If due to the lack of participants, the camp is canceled by the provider, a full refund will be given to all paid participants, within 10 days of scheduled start date.

Parent Signature: _____

My child has dietary restrictions: ____ Yes ____ No
(If yes, please list on reverse side)

Tomorrow’s Leaders Summer Etiquette Camp	\$125.00
Friday Night Graduation Dinner	\$ 30.00
(Per Person for Parents and Family Members)	

Total Investment: \$ _____

Please make checks payable to *The Etiquette Academy*
Enrollment priority is based on the order in which forms and payments are received.

Return To:
The Etiquette Academy
3115 E. Lark Street
Springfield, Missouri 65804
Tel: 417.883.4123 * Facsimile 417.886.2059

For office Use only: Enrollment Form and Payment Received on this date _____